



Reference Guide #3A

How to Search LexisNexis Academic [Newspapers]

The LexisNexis database provides full-text access to a wide range of news, current events, business, legal, and reference information.

PART I: ACCESSING LexisNexis Academic

Go to the NWC Library Homepage <<http://www.nwc.navy.mil/library/>>, click *Databases*, and select *LexisNexis Academic*.

PART II: SEARCHING LexisNexis Academic

LexisNexis automatically opens up to **Guided News Search**.

1 News Category. Open the drop-down list. Select **General News**, **U.S. News**, or **World News**.

2 News Source. Open the drop-down list.
A) For General News, select **Major Papers**.
B) For U.S. News, select 1 of 4 **Regional Sources or a specific state**.
C) For World News, select 1 of 4 regional **News Sources**.

To see a list of publications included in any category, click *Source List*.

3 Search Terms. Enter search terms. *See Search Term Operators, below, for help.*

To search the entire text of an article (not just the Headline, Lead Paragraph(s), or Terms), choose “Full Text” from the drop-down list.

4 Date Range. From the drop-down list select a time period to be searched (Today; 10 years) OR select the “From/To” option and enter a date range. Several formats are accepted such as mm/dd/yy or mm/yy or 4-digit year only. See LexisNexis “Help.”

5 Publication Title (optional). Leave this blank. If you need to search within a specific newspaper, see the instructions which follow, *How to Find a Specific Newspaper Article*.

The screenshot shows the LexisNexis Guided News Search interface. It includes a navigation bar with links like Home, Sources, How Do I?, Site Map, What's New, and Help. The main content area is titled 'Guided News Search' and contains five numbered steps: 1. Step One: Select a news category -- Entry Required. 2. Step Two: Select a news source -- Entry Required. 3. Step Three: Enter search terms -- Entry Required. 4. Step Four: Narrow to a specific date range -- Optional. 5. Step Five: Search this publication title(s) -- Optional. The interface also includes a 'Search' button and a 'Clear Form' button.

Click SEARCH. Up to 125 citations should appear, each with a link to the full-text article. You may save the article to a disc, e-mail it to yourself, or print those articles you need. Articles are printed one at a time.

Search Term Operators

- AND, OR
naval and warfare finds articles containing both terms *naval*, *warfare*
naval or warfare finds articles containing either term *naval*, *warfare*
- DO NOT USE QUOTES FOR PHRASES. Two terms can be used in proximity without quotes.
naval warfare searches for the phrase *naval warfare*
- Use **w/n** to find terms within “**n**” number of words of each other.
law w/3 sea finds *law* within 3 words of *sea*
weapons w/3 destruction finds *weapons* within 3 words of *destruction*
- Use **!** to truncate terms. The computer searches for terms with variant endings.
terror! finds *terrorist*; *terrorists*; *terrorism*
navigat! finds *navigate*; *navigation*; *navigator*
- Use ***** for each letter you need to substitute within a word
wom*n finds *women*; *woman*
nav** finds *navy*; *naval*; but not *navies*
- For a complete list of search term operators, see LexisNexis “Help” links.

How to Find a Specific Newspaper Article (Citation **KNOWN**)

At the top of the page, in the LexisNexis heading, click “**Sources**”.

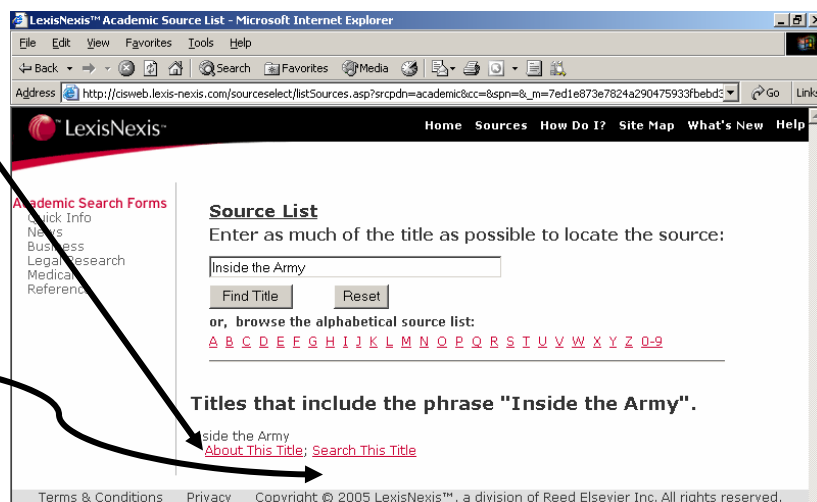
Enter the name of the newspaper in the Source List box. Click “**Find Title.**”

The publication name will appear if it is available in LexisNexis. Under the title are two links. “**About this title**” lists publication information including the years of publication which are available for online searching. You may want to click this link to determine if the date of your citation is covered in the database.

Click “**Search this title.**”

This automatically sets up the Guided News Search form with the correct information for the requested title. Note that **Steps 1, 2, and 5 are already completed for you.**

Enter Search Terms (Step 3) and Date Range (Step 4) and continue as before for Guided Search.



Please see a Reference Librarian for further assistance.